

Oakland Baptist Church  
Children's Consignment Sale  
Terms of Acceptance



**PLEASE READ ALL INSTRUCTIONS**

**Consignors:**

- Consignors receive 70% of the selling price of their items
- You will use the sale website to enter your sale items and print price tags (see our church site ([www.oakland-baptist.com](http://www.oakland-baptist.com)) and click on the Children's Consignment Sale link.
- Items cannot be entered or tags printed after the cut-off date.
- If you consign at least 25 items, you may shop at the preview sale before it opens to the public – see dates and times
- Preview night is for consignors only – friends, other relatives, etc. will not be allowed to enter. The consignor as well as a spouse is eligible to attend.
- Babysitting will be provided as a convenience for the consignor on the preview nights.

**We accept:**

- Fall/Winter clothes only for the fall sale and Spring/Summer clothes for the spring sale
- Good condition, clean and wrinkle free clothes infant to child size 16 - no maternity or junior sized clothing.
- No yard sale items – must be child-related.
- Please limit shoes to children's shoes only and those in excellent condition
- Toys, baby equipment, outside play equipment, furniture, books, games, puzzles and movies (rated G, PG or PG 13 only)
- Items should be freshly cleaned and never damaged or recalled (<http://www.cpsc.gov> is a very good site to check for recalls)
- Please do not bring car seats that are older than 3 years, been involved in an accident, or have been recalled. (Check for current recalls at [www.carseat.org](http://www.carseat.org).) Please bring all straps that are needed.
- YOU ARE LIMITED TO CONSIGN ONLY 200 ITEMS

**Entering Items on line:**

- Once you sign up to consign and are assigned a consignor id number and password, this will be your permanent number for all future sales. Please DO NOT sign up multiple times. If you forget your password or consignor number, you can retrieve a temporary password from our site or email us at [Consignment@Oakland-Baptist.com](mailto:Consignment@Oakland-Baptist.com)
- Once you have your consignor id and password, go to the log on section and enter the information. You can then add inventory, view existing inventory and print your tags. (Detailed instructions can be found after logging in as a consignor.)
- Sign up for a drop off appointment and come to the appointment you signed up for.

## Preparing Items for the Sale:

- All clothes must be securely on a hanger and must be hung with the “point” of the hanger pointing to the right sleeve of the item as if you had it on.
- Please use zip locks to hold any matching items such as tights, hair bows, purses, etc.
- Use safety pins – not clothespins or straight pins to attach an item to the hanger if more security is needed.
- Use card stock paper (light color) to print tags and secure them with a safety pin to clothing. We prefer pinning the tag on the front of the clothing item. Use your discretion if you think it may harm the fabric (such as satin).
- DO NOT hang pants over a hanger – they will end up on the floor.
- Sort your items by gender and size and use rubber bands to group hangers.
- Please attach shoes together with string, ribbon, or place in a Zip-lock bag.
- Make sure that all loose items to toys, etc are packaged together in a Zip-lock bag or taped securely to the toy that it belongs.
- Items that require batteries sell much better if the batteries work.
- All items must be securely tagged. Any items that do not have tags or that tags fall off and we can not readily identify them will be set aside and not sold. Please remember to check this area when you come to pick-up your unsold items.

## Bringing Your Items to the Sale:

- Print a copy of your inventory list and bring it with you at your drop off appointment.
- Please bring all of your items at one time.
- We will do a quick check for item totals/condition of items, and to make sure that any items brought are within our requirements.
- You will be given your preview card at drop off. Your shopping day will be assigned based on a first come, first serve basis (first to drop off, first shopping night given).

## Questions?

- If you have questions, please contact: **Consignment@oakland-baptist.com**

*Please invite your friends and neighbors to consign or shop! The more consignors, the larger the selection for you to shop and the more opportunity for your items to sell! We will handle all consignments with the utmost care; however, we will not be responsible for loss due to circumstances beyond our control (i.e., fire, flood, break-in, etc).*

*Thank you for taking part in this very important ministry!*